Coach Assignment Form

1. Leader completes top of this form for each Coach to describe Coach’s assigned 5-20 HPs or Coaches
2. Leader gives each Coach this form (with top section completed) and two handouts: *Clinic 1 Prework* and *How To Introduce VOICE to HPs*
3. Coaches complete bottom of this form (with their HPs’ info) and return a copy to the Leader
4. Each Coach meets with all their HPs for 5-minutes in groups to: (1) give each HP a *Clinic 1 Prework*; and (2) use the *How to Introduce VOICE* handout to describe VOICE and the Coach’s role

Coach’s name: Title:

Department: Total # of Assigned HPs:

Description of assigned HPs or Coaches (units, titles, positions):

**Assigned HP or Coach Title Unit/department**

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(Add HPs on back)